

Set 1 of Q&A

- 1. In Section K.5, page 37 y 38, paragraph C: Is necessary to register in web: orca.bpn.gov?**

It is not mandatory for Non-USA Companies; you can opt not to do it.

- 2. Where can we see details of information in FAR 4.1201 (page 38)?**

It is not mandatory for Non-USA Companies; you can opt not to do it. However, this is the Far site: <http://acquisition.gov/far/index.html>

- 3. Is it necessary to complete the requirements in page 38?**

FAR	Clause #	Title	Date	Change
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It is not mandatory for Non-USA Companies; you can opt not to do it.

- 4. Section L.4.3.2.1. The information requested in b, c, d, e, f, y g are specific of each company, and because of our internal policies we cannot provide them. Can you comment of this issue?**

The information requested in Section L.4.3.2.1 will only be used for evaluation purposes, they will not be seen or used outside of the evaluation panel, will be safe guarded and we will be disposed after award.

This information will be very useful to determine if your company has the capability to provide services to companies with a similar volume than the US Embassy.

- 5. How shall the Premium composition be?**

Just one amount in the price section that will include any fees or profit. If in the future the contractors request an increase to the premium, it will need to provide a breakdown for comparison.

- 6. What do you mean with Employees Pool?**

It is the pool in which all the Embassy employees will be included or participate.

- 7. What does HR/OE/CMD in the inclusion of SIDA/VIH means?**

It is the Human Resources Office in Washington that oversee the benefits that locally employed staff receives.

- 8. Clarify the meaning of technical offer and the sub-factors in the technical offer**

This is related to the details that we will need as part of your offer in order to do an accurate evaluation. The technical offer shall be organized in the same order than the requirements in Section L.

9. Are you requesting life insurance?

No, this solicitation is only for Health Insurance.

10. The information required in section L.4.3.1.b, is open information?

The information must be a narrative of how your company will perform and provide the services required in this contract.

11. The questions, schedule of benefits and details are to be provided in English?

This solicitation is only in English, the offer must be in English, too.

12. Is it necessary to present a DBA offer?

Only if you plan to hire an US Citizen and that person does not have any kind of insurance coverage in the Dominican Republic.

13. What is the retention amount In B.3.2

Is the amount that includes the overhead and administrative fees that are part of the total cost of the premium, which in the event of an increase to the premium will not be increased. This amount is not subject to adjustment.